

**BOARD OF PHYSICAL THERAPY  
MINUTES OF GENERAL BOARD MEETING**

Friday, July 12, 2002  
6606 West Broad Street

Richmond, Virginia 23230-1717  
Conference Room 3

Department of Health Professions

**DRAFT**

- CALL TO ORDER:** A meeting of the Virginia Board of Physical Therapy was called to order at 9:00 a.m.
- PRESIDING:** Lisa D. Shoaf, Ph.D., P.T., Chair
- MEMBERS PRESENT:** W. Gayle Garnett, P.T., Vice-Chair  
Helen Arnold, P.T.  
Carol Dawson, Citizen Member  
Joe Gieck, P.T.  
Karen Schenkel Keltz, P.T.A.  
Michael E. Styron, P.T.
- MEMBERS ABSENT:** None
- STAFF PRESENT:** Elizabeth Young, Executive Director  
Vickie Hutson-McCloud, Administrative Staff Assistant  
Sheon Rose, Senior Adjudication Analyst
- COUNSEL PRESENT:** Roscoe Roberts, Assistant Attorney General
- OTHERS PRESENT:** Elaine Yeatts, Senior Regulatory Analyst, DHP  
Mark Munson, Deputy Director of Administration, DHP
- GUESTS:** Richard Grossman, The Vectre Corporation  
Terry Izzo, PT, PCS, Director of ARC
- QUORUM:** With 7 members of the Board present, a quorum was established.
- INTRODUCTION:** Ms. Shoaf introduced Mr. Munson as the agency's new Deputy Director of Administration.
- APPROVAL OF MINUTES:** On a properly seconded motion by Mr. Gieck, the Board moved to accept the Minutes of the General Board Meeting on April 17, 2002.

Ms. Yeatts advised the Board that as of July 1, 2002, Section 2.2-3707.1 of the Code of Virginia requires executive branch agencies to post their public meeting minutes on the Internet. The legislation requires that draft minutes be posted within ten working days after the meeting and that final minutes be posted within three working days of Board approval.

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**PUBLIC COMMENT:** The Board requested Ms. Young to respond to Blanche Baumgardner's letter of May 27, 2002, regarding the rules and regulation for licensure by examination.

**NEW BUSINESS:**

**Review of Pending Disciplinary Action Order:**

Ms. Rose presented to the Board, a Consent Order for Judy Hayse. On a properly seconded motion by Mr. Styron, the Board moved to accept Ms. Hayse's Consent Order. Ms. Hayse was issued a reprimand as a disciplinary action.

**Legislative/Regulatory Committee:**

**a. Adoption of final legislative proposal:**

On a properly seconded motion by Mr. Styron, the Board moved to accept the adoption of the final legislative proposal.

**b. Adoption of final regulations:**

On a properly seconded motion by Ms. Arnold, the Board moved to accept the adoption of the final regulations. The Board later rescinded the adoption of final regulations. The Board will adopt the final regulations at its August 9, 2002 Board Meeting.

**Letter from Hampton University:**

Ms. Young provided the Board with a letter from Marilys G. Randolph, PT, Ph.D., at the Hampton University. Ms. Randolph requested that the Board certify its recent graduates. The university has failed to meet CAPTE accreditation requirements. By letter dated May 10, 2002, Ms. Young informed Ms. Randolph that Board counsel advised that the institution (Hampton University) must resolve its accreditation issues with CAPTE before the Board may consider the students for licensure by examination in Virginia.

**The Board took a break at 10:11 a.m. and reconvened at 10:16 a.m.**

**OLD BUSINESS:**

**Review of Application with Past Criminal Convictions:**

Ms. Young provided the Board with the procedures for reviewing applications with criminal history noted on the application for licensure.

**Practice Hour Requirements:**

Ms. Yeatts and Ms. Young advised the Board to review amending the regulations to delete the practice hour requirement for renewal during next year's review of the general regulations. On a properly seconded motion by Mr. Styron, the Board moved to review the amendment for regulatory review at the end of the year.

**Definition of College Hour:**

Ms. Young requested clarification from the Board of the definition of one college hour. The Board advised Ms. Young that one college hour equals fifteen contact hours.

**Code of Virginia:**

The Board discussed code Section 54.1-3482.A., which states that it shall be unlawful for a person to engage in the practice of physical therapy except as a licensed physical therapist, upon the referral and direction of a licensed doctor of medicine, osteopathy, chiropractic, podiatry, dental surgery, licensed nurse practitioner as authorized in his practice protocol, or a licensed physician assistant acting under the supervision of a licensed physician, except as provided in this section.

Ms. Young advised the Board that she would include Section 54.1-3482.A. in the Board's next newsletter.

**Physical Therapist Portfolio:**

Ms. Young advised the Board that Mr. Nebiker has approved the portfolio pilot program. Ms. Young will contact the Federation to proceed with the program.

**Request for Interpretation:**

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Mr. Roberts advised the Board that he would provide Ms. Young with an interpretation of Section 54.1-3482 of the Code of Virginia by the Board's November 2002 meeting.

**FSBPT Newsletter:**

Ms. Young provided the Board with the FSBPT Newsletter dated May 2002.

**Executive Director's Report:**

Ms. Young advised that the Board currently has 3961 physical therapists and 1446 physical therapist assistants.

Ms. Young advised that the Board currently has 20 pending disciplinary cases.

The Board's next regular board meeting will be held on August 9, 2002 at 4:00 p.m.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 12:01 p.m.

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Lisa D. Shoaf, Ph.D., P.T., Chair

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Elizabeth Young, Executive Director

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Date

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Date